



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Università di Pisa	I PISA01	- Prof. Alberto SIANI Coordinator of Area for Internazionalization Department of Civilizations and Forms of Knowledge Via P. Paoli 15 - 56126 Pisa, Italy Email: erasmus@cfs.unipi.it - Dr. Sabrina Patricelli Malizia erasmus@cfs.unipi.it Tel. +39 050 22 15 427	Website of the university: http://www.unipi.it/index.php/english Website of the Department: http://www.cfs.unipi.it ECTS catalogue: http://www.unipi.it/index.php/ects
Yıldız Teknik Üniversitesi	TR ISTANBU07	Prof.Dr.Bayram Ali Ersoy Institutional Erasmus Coordinator Tel: +90212 383 5650/55 erasmus@yildiz.edu.tr incoming@yildiz.edu.tr Res.Assist.Dr. Çağrı Taşgetiren <i>Departmental Coordinator</i> Faculty of Arts and Sciences, Department of Humanities Davutpasa Campus, 34220 Esenler/Istanbul/Turkey cagritasgetiren@gmail.com	Website of the university: http://www.yildiz.edu.tr/index.php Website of the Erasmus Office: www.eu.yildiz.edu.tr/en Website of the Department: http://www.itb.yildiz.edu.tr/ ECTS Catalogue: www.bologna2018.yildiz.edu.tr

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships*
I PISA01	TR ISTANBU07	0220	Humanities	1 st 2 nd 3 rd	20 (2 students x 10 months)	//
TR ISTANBU07	I PISA01	0220	Humanities	1 st 2 nd 3 rd	20 (2 students x 10 months)	//
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training*	
I PISA01	TR ISTANBU07	0220	Humanities	7 days (1 person x 7 days)		
TR ISTANBU07	I PISA01	0220	Humanities	7 days (1 person x 7 days)		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I PISA01		Italian	English	B1	B2
TR ISTANBU07		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

TR ISTANBU07

Exchange students should be nominated by the home institution.

Exchange students are required to complete the online application module:

<https://ytuerasmus.yildiz.edu.tr/>

YTU provides infrastructure for welcoming students and staff with disabilities.

I PISA 01 The partner agrees to abide by ECTS Guidelines and use the ECTS transparency and recognition tools.

The University of Pisa has the infrastructures to welcome students and staff with disabilities

<http://www.unipi.it/index.php/students/item/2312-special-needs>

<http://www.unipi.it/index.php/students/item/2489-counseling-and-assistance>

Administrative contact to which Transcript of Record and Attendance certificate have to be sent

Name of the institution (and department, where relevant)	Erasmus code	Contact details for Transcript of Records and attendance certificate (email, phone)	Website (eg. of the course catalogue)
Università di Pisa	I PISA01	Dr. Sabrina Patricelli Malizia erasmus@cfs.unipi.it Tel. +39 050 22 15 427	http://www.unipi.it/index.php/ects
Yıldız Teknik Üniversitesi	TR ISTANBU07	erasmus@yildiz.edu.tr Tel. +90 212 383 5650	www.bologna2018.yildiz.edu.tr

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I PISA01	31 August	31 January
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

2. The receiving institution will send its decision within 3 weeks

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

Any unilateral or bilateral decision to discontinue or modify the exchanges will be notified to the other party by 1 September 20XX and it will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07 : <http://www.bologna2018.yildiz.edu.tr/index.php?r=institution/grading>

IPISA01: <https://www.unipi.it/index.php/study/item/2265-educational-system>

The grading system for the course units consists of 30 possible points, plus 'lode' (*cum laude*) in case of excellence. Marks are given by the lecturer on the basis of performance as ascertained in a public examination by a board of at least two teachers. Main exam sessions are held in June/July; September; January/February. ECTS Grading Tables are available for each Degree Programme, to assist home universities in interpreting their students' results (see description in the ECTS Course Catalogue)

2. Visa

Partner data

According to the requirements of the Erasmus Charter for Higher Education, the sending and receiving institutions will assist those of its incoming mobile staff/students who need a visa by issuing in a timely manner, upon request, the necessary documentation for the visa application (i.e. letters confirming staff/students status at the institution)

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	Dott. Mauro Mazzotta Tel. +39 050 2212096 E-mail: m.mazzotta@adm.unipi.it	http://www.unipi.it/index.php/welcome-and-support/itemlist/category/310-visa
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178

3. Insurance

According to the requirements of the Erasmus Charter for Higher Education, the sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants. In cases in which insurance cover is not automatically provided, the receiving institution will inform and assist mobile participants.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	Dott. Mauro Mazzotta Tel. +39 050 2212096 E-mail: m.mazzotta@adm.unipi.it	http://www.unipi.it/index.php/welcome-and-support/itemlist/category/311-insurance
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178

4. Housing

According to the requirements of the Erasmus Charter for Higher Education the receiving institution will guide incoming mobile participants in finding accommodation.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	Dott. Mauro Mazzotta Tel. +39 050 2212096 E-mail: m.mazzotta@adm.unipi.it	http://www.unipi.it/index.php/welcome-and-support/item/2309-accommodation
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I PISA01	Prof. Alberto SIANI Coordinator of Area for Internazionalization	13.10.18	
TR ISTANBU07	Prof.Dr. Murat SARI Institutional Vice-Coordinator	12.10.2018	